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APPROVED MINUTES COMMISSION REGULAR MEETING

May 28, 2024

The Port of Seattle Commission met in a regular meeting Tuesday, May 28, 2024. The meeting was held at the Seattle-Tacoma International Airport Conference Center located at: 17801 International Blvd, Mezzanine Level, Seattle, Washington, and virtually on Microsoft Teams. Commissioners Calkins, Cho, Felleman, Hasegawa and Mohamed were present.

1. CALL to ORDER

The meeting was convened at 10:32 a.m. by Commission President Hamdi Mohamed.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss ¹ two items regarding litigation/potential litigation/legal risk per RCW 42.30.110(1)(i) for approximately 60 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:06 p.m. Commission President Mohamed led the flag salute.

3. APPROVAL of the AGENDA

The agenda was approved as amended, with Agenda Item 8d removed from the Consent Agenda to be discussed separately, without objection.

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

4. SPECIAL ORDERS OF THE DAY

4a. A Proclamation Commemorating May as Asian American and Native Hawaiian / Pacific Islander Heritage Month.

Requested document(s) included a [proclamation](#).

¹ A second item was added to the Executive Session by Commission President Hamdi Mohamed in open session and the Executive Session was extended thirty-five additional minutes.

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

Presenter(s):

Erica Chung, Commission Strategic Advisor, Commission Office
Keoki Lau, Security Access Specialist and Native Hawaiian – HAPI ERG
Khan Thavongsack, Lead Total Rewards Specialist and Laotian American – HAPI ERG
Christian Santos, Payroll Ops & Systems Analyst and Filipino American – HAPI ERG
Will Tran, Building Inspector/Plan Examiner and Chinese Vietnamese American – HAPI ERG

Clerk Hart read Item 4a into the record.

Deputy Executive Director Karen Goon introduced the item and presenters.

Port employees and members of the Port's HAPI Employee Resource Group read the proclamation into the record.

Members of the Commission thanked the members of the HAPI Employee Resource Group for their representation and reading of the proclamation; spoke regarding the history and importance of Asian American and Native Hawaiian / Pacific Islander Heritage Month; and spoke to the importance of continued recognition in order to solidify institutional change and to lift each other up.

The motion, made by Commissioner Hasegawa, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

5. EXECUTIVE DIRECTOR'S REPORT

Deputy Executive Director Goon previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Waterfront and Industrial Lands Committee

Commissioners Felleman and Calkins convened the Waterfront and Industrial Lands Committee meeting on May 21, 2024, with three items for briefing and discussion: an update on WOSCA; a briefing of the forthcoming Future Lines of Business Study, and an update on the Real Estate Strategic Plan.

Portwide Arts and Culture Board

The Portwide Arts and Culture Board met on May 21, 2024, with Commissioner Felleman in attendance. The Board received briefings on two potential new Maritime art installation projects: at Pier 66 to beautify new equipment necessary for shore power at the pier; and potential art installations at Fisherman's Terminal. The Board also received status updates on the redesign of the Ralph Helmich piece and updates on the current projects at Check Point 1.

Highline Forum

The Highline Forum met on May 22, 2024, with Commissioner Felleman chairing the meeting and Community Co-chair Des Moines Councilmember Mahoney attending. The Forum received updates from the host City of Tukwila Administrator Marty Wine on changes in city leadership and within the

community, and the city's efforts to address the needs of asylum seekers. Highline Forum members also received a briefing regarding the StART 2023 Annual Report from Port Community Engagement Manager Marco Milanese and Government Relations Director Nate Caminos. Most notably shared was the success of the StART-led advocacy for federal policy issues included in the 2023 FAA Reauthorization bill signed into law on May 16, 2024. An update on the Part 150 Noise Study was also provided by Port Aviation Noise Programs Manager Tom Fagerstrom. The Part 150 Noise and Land Use Compatibility Study will evaluate noise using an FAA-required model, which will determine the noise footprint around SEA Airport. An update of the Sound Insulation Repair and Replacement Pilot Program was given by Senior Manager of Aviation Noise Programs, Ryan McMullan. It was noted that postcards in multiple languages have been sent out alerting homeowners to surveys that they will receive after June 3, 2024. The Highline Forum also received an overview of Sustainable Airport Master Plan (SAMP) Near-Term Project (NTP) Environmental Review process by Port Aviation Senior Environmental Program Manager Steve Rybolt. The draft National Environmental Policy Act (NEPA) Environmental Assessment is still expected to be released in fourth quarter of this year; at which time the public will have an opportunity to comment.

7. PUBLIC COMMENT

- The following person spoke regarding Agenda Item 8d, regarding amendments to the salaries and benefits policy directive for non-represented employees: Marie Bell.
- The following people spoke regarding healthcare for airport workers: Genet Abebe and Karyn Baibeants of SEIU6/G2.
- The following people spoke regarding port badge access, first amendment rights to assemble for union representatives and employees: Katie Garrow; Diana Noinola; Michelle Fellhauer; Dominick Ojeda; Stefan Moritz; Paula Isla McGill; Nicole Grant; Shannon Sanchez; Jimi Limric; Melinda George Henderson; and Brandon Johnson.
- The following people spoke regarding the previous Commission Order related to the next five years of the taxi driver program with the Port regarding a dispute resolution process and taxi marketing and asked for additional Commission support in working through remaining issues: Joshua Welter; Worku Belayneh; and Haybe Jamaac.
- The following person spoke regarding the Port's Sound Insulation Package Program and postcards recently sent out to some homeowners regarding their previously installed package: JC Harris, sea-tacnoise.info.
- In lieu of spoken comment, the following people submitted written comments regarding the Port's Sound Insulation Package Program and postcards sent by the Port to owners of failed sound insulation packages: Denise Utley, Linda Boynton, and Johnny Samra.
- In lieu of spoken comment, the following person submitted written comments regarding the cruise industry, asking the Port to immediately reduce environmental impacts caused by the industry: Patrick McKee.

[Clerk's Note: All written comments are combined and attached here as [Exhibit A.](#)]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a. Approval of Minutes of the Regular Meeting of May 14, 2024.

- 8b. Authorization for the Executive Director to authorize an additional \$500,000 for a total of \$5,600,000 to support the Port Construction Services (PCS) Facility Improvement Project. (CIP# C801359).

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- 8c. Authorization for the Executive Director to Advertise and Execute a Major Public Works Construction Contract for the Completion of Corrosion Protection Projects at Bell Harbor Marina and Pier 66 in the Amount of \$5,900,000, for a Total Estimated Project Cost of \$7,095,000. (CIP#s C800539 and C800517)

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- ~~8d². Adoption of Resolution No. 3823: A Resolution Amending the Policy Directive for Salaries and Benefits for Employees Not Covered by a Collective Bargaining Agreement Established by Resolution No. 3820 and Providing an Effective Date for All Amendments as of June 1, 2024.~~

~~Request document(s) included an agenda memorandum, resolution, exhibit A, attachment A, attachment B, 2023 pay ranges, and presentation.~~

- 8e. Authorization for the Executive Director to Authorize Design and Prepare Construction Bid Documents; to Advertise, Award, and Execute a Major Works Construction Contract; to Execute Related Project Change Orders, Amendments, Work Authorizations, Purchases, Contracts, and Take Other Actions Necessary to Support and Deliver the Electric Vehicle (EV) Chargers for the Aviation Fleet Project Within the Approved Budget; and to Authorize Use of Port of Seattle Crews and Small and Major Works On-call Contracts to Support the Design and Construction Activities, in the Amount Requested of \$2,698,000 and a Total Estimated Project Cost of \$2,947,000. (CIP# C801232)

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- 8f. Authorization for the Executive Director to Authorize Enabling Construction Work for the Primary Fire Station Project and to Procure Long Lead Items, in the Amount Requested of \$6,700,000, for a Total Authorized Budget of \$14,000,000 and a Remaining Budget to be Authorized in the Amount of \$15,922,000, for a Total Project Budget of \$29,922,000. (CIP# C801256).

Request document(s) included an [agenda memorandum](#) and [presentation](#).

² Agenda Item 8d was removed from the Consent Agenda and addressed separately below.

- 8g. Commission Determination that a Competitive Process is Not Appropriate or Cost Effective Consistent with Revised Code of Washington 53.19.020(5) and Authorizing the Port to Specify Three Nonprofit Partners – Maritime Blue, the American Bureau of Shipping, and RMI as Sub-Awardees for Approximately \$1,060,000 of a \$3,000,000 U.S. Environmental Protection Agency Clean Ports Program Climate and Air Quality Planning Competition Grant Application; and to Execute any Resulting Service Agreements with Those Three Nonprofit Partners to Achieve the Grant Requirements if Funding is Awarded.**

Request document(s) included an [agenda memorandum](#).

- 8h. Authorization for the Executive Director to Increase Funding and Execute all Necessary Activities for the International Arrivals Facility Project at Seattle-Tacoma International Airport by \$14,000,000, for a New Total of \$1,010,645,000, and to Execute a Settlement Agreement to Partially Resolve Pending Litigation. (CIP#s C800583, C800781, C800836).**

Request document(s) included an [agenda memorandum](#).

The motion for approval of consent agenda items 8a, 8b, 8c, 8e, 8f, 8g, and 8h carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

ITEMS REMOVED FROM THE CONSENT AGENDA

- 8d. Adoption of Resolution No. 3823: A Resolution Amending the Policy Directive for Salaries and Benefits for Employees Not Covered by a Collective Bargaining Agreement Established by Resolution No. 3820 and Providing an Effective Date for All Amendments as of June 1, 2024.**

Request document(s) included an [agenda memorandum](#), [resolution](#), [exhibit A](#), [attachment A](#), [attachment B](#), [2023 pay ranges](#), and [presentation](#).

Presenter(s):

Kecia Reichstein, Director, Total Rewards, Human Resources

Clerk Hart read Item 8d into the record.

Deputy Executive Director Goon introduced the item and presenters.

Commission President Mohamed spoke to questions received from Port employees and questions Commissioners have related to this item.

The main motion was made by Commissioner Hasegawa, to adopt Resolution No. 3823.

A motion to postpone Resolution No. 3823 to a time certain of June 11, 2024, made by Commissioner Hasegawa, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

Commission President Mohamed noted that the item would be back before the Commission at the June 11, 2024, meeting.

10. NEW BUSINESS

10a. Introduction of Resolution No. 3824: A Resolution to Determine 500 Mitigation Credits from the Port's Terminal 117 (T117) Mitigation Bank Site Are Surplus in Accordance with RCW 53.08.090 and EX-30; and to Authorize the Executive Director to Enter into a Purchase and Sale Agreement to Sell Those Credits at Fair Market Value.

Requested document(s) included an [agenda memorandum](#), [agreement](#), [resolution](#), and [presentation](#).

Presenter(s):

Sarah Ogier, Director, Maritime Environment and Sustainability
Jon Sloan, Senior Manager, Environmental Programs
Kathleen Hurley, Senior Environmental Program Manager

Clerk Hart read Item 10a into the record.

Deputy Executive Director Goon introduced the item and presenters.

The presentation addressed:

- the request for the Commission to determine 500 mitigation credits from the Port's Mitigation Bank site are surplus in accordance with RCW 53.08.090 and Port Policy EX-30 and to authorize the Executive Director to execute a purchase and sale agreement to sell the surplus credits at fair market value;
- the mitigation bank site;
- timeline for the potential first sale of credits;
- saleable mitigation bank credits from the site; and
- benefits of using the bank credits.

Discussion ensued regarding:

- the Port of Seattle being the first port to sell these credits;
- using credits to support restoration needs;
- this being a conservation financing mechanism;
- preserving ecological integrity;
- using the banked credits instead of the tax levy to address restoration and generation of additional habitat;
- other sites on the horizon; and

- the frequency of monitoring clean-up sites.

The motion, made by Commissioner Cho, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10b. Authorization for the Executive Director to Authorize the Preparation of Construction Bid Documents; to Advertise, Award, and Execute a Major Public Works Construction Contract for the Food and Beverage Introductory Kiosk Project in the Amount of \$5,850,000, and a Total Estimated Project Cost of \$7,050,000. (CIP# C801111)

Requested document(s) included an [agenda memorandum](#) and [presentation](#).

10c. Authorization for the Executive Director to Authorize the Preparation of Construction Bid Documents; to Advertise, Award, and Execute a Major Public Works Construction Contract for the Food and Beverage Introductory Kiosk Project in the Amount of \$5,850,000, and a Total Estimated Project Cost of \$7,050,000. (CIP# C801111)

Requested document(s) included an [agenda memorandum](#) and [presentation](#).

Presenter(s):

Kyra Lise, Director, Real Estate Development and Planning Administration
Kelly Purnell, Capital Project Manager IV, Waterfront Project Management
Tommy Gregory, Senior Art Program Manager, Aviation Director's Office

Clerk Hart read Items 10b and 10c into the record.

Deputy Executive Director Goon introduced the item and presenters.

The presentation addressed:

- the purpose of the briefing – to provide Commission with an update on the Fisherman's Terminal Site Improvements project new interpretive signage content;
- Fisherman's Terminal site improvements;
- Fisherman's Terminal interpretive plan;
- a previous study done to inventory existing signage and make recommendations for new signage;
- developing historical content for signage;
- internal and external stakeholder engagement;
- native engagement and key feedback from tribal partners; and
- signage themes and locations.

Discussion ensued regarding signage context and how to advertise maritime industry jobs.

The motion, made by Commissioner Hasegawa, to approve Agenda Item 10c, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

There were no presentations or staff reports provided.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

Commissioner Cho introduced Walker Britton, a high school student graduating in two weeks and shadowing Commissioner Cho for his senior project due to his interest in politics.

Commissioner Calkins spoke regarding the commemoration of Memorial Day and our children learning about our nation's history.

Commissioner Hasegawa participated in a press conference last week with Governor Inslee and others to raise awareness about the public funds we've received to fund some of our big transformative projects like Terminal 5 and the importance of supporting the Climate Commitment Act.

Commissioner Felleman spoke regarding agenda item 10c and the artist selected, noting that the art is beautiful. He also spoke regarding maintaining art and the phenomenal art program portwide.

13. ADJOURNMENT

There was no further business and the meeting adjourned at 2:45 p.m.

Prepared:

Attest:

Michelle Hart
Michelle Hart (Jun 12, 2024 11:05 PDT)

Michelle M. Hart, Commission Clerk

Ryan Calkins
Ryan Calkins (Jun 13, 2024 20:08 PDT)

Ryan Calkins, Commission Secretary

Minutes approved: June 11, 2024










5/28 Commission Meeting Minutes

Final Audit Report

2024-06-14

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